

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES**

**June 26, 2025**

**6:00 PM**

**LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE**

**PRESENT:**

**BOE Members:** Lucinda Collier, Tina Reed, John Boogaard, Linda Eygnor, Lesley Haffner, Travis Kerr

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 3 students, staff and guests

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 6:01p.m.

**Approval of the Agenda:**

Motion for approval was made by Linda Eygnor and seconded by Lesley Haffner with the motion approved 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of June 26, 2025.

**2. In Memory of Shelly Cahoon**

**RESOLUTION**

Be it resolved that flags shall be flown at half – staff on June 27, 2025 and June 28, 2025 in memory of and to commemorate the passing of Board of Education Member Shelly Cahoon.

Motion for approval was made by Tina Reed and seconded by Linda Eygnor with the motion approved 6-0

**3. Reports and Correspondence:**

- Policy Committee –
  - First Reading: The following policies are being submitted for a first reading.

<b>5000</b>	<b>Non-Instructional/Business Operations</b>	
5685	Maximum Temperature for School Buildings and Indoor Facilities	New
<b>7000</b>	<b>Students</b>	
7316	Use of Internet-Enabled Devices During the School Day	New

**4. Public Access to the Board:**

- No one addressed the Board of Education

**Executive Session:**

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Tina Reed and seconded by Lesley Haffner with motion approved 6-0.

Time entered: 6:11p.m.

Return to regular session at 6.27p.m.

**5. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by John Boogaard and seconded by Travis Kerr with the motion approved 6-0.

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of June 12, 2025.

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated March 17, April 8, 22, 24, 30, May 1, 5, 6, 8, 9, 12, 13, 20, 23, 27, 29, June 2, 4, 5, 6, 9, 10, 11, 12, 13, 16, 17, 18, 2025; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

15080	14422	12795	14991	13665	14761	13922	12738	11955	14520
14864	15168	12901	14452	13254	13642	14587	15186	13846	14028
14970	13449	12919	14985	14984	15159	14727	13236	14820	15202
12366	12677	13829	12447	14945	13076	15154	15206	13619	14666
14872	13899	14294	13169	14069	14842	14500	14939	12924	13434
15040	15209	14995	13764	11335	14685	13350	12334	14546	15066
15170	14732	14786	14882	14266	13870	14325	14888	14369	15101
14657	15068	15020	13685	15092	13866	14463	14931	12972	15055
14763	14887	15047	15047	15046	14670	14414	13899	15120	13009
IEP Amendments:									
11335									

c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Donation to the District

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the from the American Heart Association and William Mitchell, School Engagement Director. The donation consists of a CPR in School Training Kit, which included resources to train up to 25 students at a time in hands-only CPR.

e. Final Reserve Fund Plan

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Report of Reserve Funds and Use of Reserves Policy to be updated annually.

f. Funds Transfer

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law, approves the transfers of up to \$25,000 to the EBALR Reserve, up to \$25,000 to the Unemployment Reserve, up to \$400,000 to the (ERS) Retirement Contribution Reserve Account, up to \$200,000 to the TRS Reserve Account, up to \$1,000,000 to the Capital Bus Reserve, and up to \$3,000,000 to the Capital Building Reserve Account to be funded with unexpended funds as of June 30, 2025, in accordance with the District's Funding and Use of Reserves Policy.

g. School Comprehensive Education Plan (SCEP)

The board must approve the School Comprehensive Education Plan (SCEP) for the Middle School as required by the State Education Department.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 2025-26 School Comprehensive Education Plan (SCEP) for the Middle School and authorizes the Superintendent of Schools to transmit the fully executed document to the State Education Department.

h. Personnel Items:

1. Letter of Resignation – Lucia Copeland

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Lucia Copeland as Elementary Teacher. effective August 24, 2025.

2. Appoint Elementary Teacher – Olivia Pixley

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four year probationary appointment of Olivia Pixley as an Elementary Teacher, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Early Childhood Education, Birth-2, Initial

Tenure Area: Elementary

Probationary Period: August 27, 2025-August 27, 2028 (Long-Term Substitute Teacher position counts towards probationary period – August 28, 2024-August 26, 2025)

Salary: Step B- \$50,975

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

3. Summer Curriculum Writing/Professional Development

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individual to participate in curriculum writing workshops in July-August 2025 at \$35.00/hr.

Olivia Pixley

4. Approve Terms & Conditions of Employment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Terms and Conditions of Employment for the Public Relations Specialist for the 2025-2026 school year. The contract is on file with the District Clerk.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Terms and Conditions of Employment for the Coordinator of Student Behavior Standards for the period of July 1, 2025-June 30, 2026. The contract is on file with the District Clerk.

5. Co-Curricular Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2024-25 school year.

Name	Bldg.	Title	Step	Year	Salary
Kelly Jackson	MS	Musical Set Designer	1	1	\$928

6. Leadership Council

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following to serve on Leadership Council for the 2025-2026 school year at a stipend of \$2500.

Lead Teachers:	Building
Patty Weber	Elementary School
Lindsey Roberts	Elementary School

7. Academic and Enrichment Summer Program Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from July 1, 2025 through August 27, 2025 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Paige Dapolito	Grant Program Nurse	\$43.02/hr.
Rachel Strickland	Grant Program Teacher	\$43.02/hr.
Nathaniel Stevens	Grant Program Teacher	\$43.02/hr.
Julie Norris	Grant Program Teacher	\$43.02/hr.
Miranda Motyka	Grant Program Teacher	\$43.02/hr.
Brenda Mitchell	Grant Program Teacher	\$43.02/hr.
Jennifer Marriott	Grant Program Teacher	\$43.02/hr.
Brad Lefevre	Grant Program Teacher	\$43.02/hr.
Daniel Kim	Grant Program Teacher	\$43.02/hr.
Kaylina Gropp	Grant Program Teacher	\$43.02/hr.
Lucia Copeland	Grant Program Teacher	\$43.02/hr.
Michael VanDoren	Grant Program Teacher	\$43.02/hr.
Ashley Kennedy	Grant Program Teacher	\$43.02/hr.
Melissa Mason	Grant Program Teacher	\$43.02/hr.
David Hahn	Grant Program Teacher	\$43.02/hr.
Brian LaValley	Grant Program Teacher	\$43.02/hr.
Ethan Durocher	Grant Program Teacher	\$43.02/hr.
Jordan Camp	Grant Program Teacher	\$43.02/hr.
Amy Suss	Grant Program Teacher	\$43.02/hr.
Cary Merritt	Grant Program Teacher	\$43.02/hr.

Alison Thompson	Grant Program Teacher	\$43.02/hr.
Stephen Shepherd	Grant Program Teacher	\$43.02/hr.
Jake Hill	Grant Program Teacher	\$43.02/hr.
Karen Burns	Grant Program Librarian	\$43.02/hr.
Sarah Woodland	Grant Program Teaching Assistant	\$20.65/hr.
Amanda Cummings	Grant Program Teaching Assistant	\$20.65/hr.
Marissa Vezzose	Grant Program Teacher Aide	\$16.12/hr.
Makayla Ritchie	Grant Program Teacher Aide	\$16.49/hr.
Lorryn Moore	Grant Program Teacher Aide	\$17.36/hr.
Kursty Mendenhall	Grant Program Teacher Aide	\$16.49/hr.
Kim Youngman	Grant Program Teacher Aide	\$18.00/hr.
Tyler Interlichia	Grant Program Teacher Aide	\$16.00/hr.
Christy Grimsley	Grant Program Teacher Aide	\$18.57/hr.
Tracy Frazer	Grant Program Teacher Aide	\$18.36/hr.
Eryn Youngman	Grant Program Teacher Aide	\$16.00/hr.
Emilee Bundy	Grant Program Teacher Aide	\$16.00/hr.
Colleen Anthony	Grant Program Teacher Aide	\$16.00/hr.
Sundra Wendt	Grant Program Teacher Aide	\$19.03/hr.
Aubrey Liseno	Grant Program Teacher Aide	\$16.49/hr.
Stephanie Kerr	Grant Program Teacher Aide	\$18.01/hr.
Crystal Shaft	Grant Program Teacher Aide	\$16.49/hr.
Jacqueline Harris	Grant Program Teacher Aide	\$16.64/hr.

8. Written Agreement between the Superintendent and North Rose-Wolcott Administrators Association  
**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott North Rose-Wolcott Administrators Association, executed on June 25, 2025.

9. Approve Amended Terms & Conditions of Employment  
**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Amended Terms and Conditions of Employment for the Director of Business Operations and Finance for the 2024-2025 school year. The contract is on file with the District Clerk.

10. Correction Aquatics Program

Marc Blankenberg is recommending the following individuals to fill Water Safety Instructors and/or Lifeguard or Program Director positions.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2025-2026 school year.

Name	Position(s)	Rate/Hr.
Kat Lange	Program Director – Swim	<del>\$27.85/hr.</del> \$31.19
Amanda Randall	Program Director – Swim	<del>\$27.85/hr.</del> \$31.19

11. Correction - Create and Appoint Public Relations Specialist – Amanda Hogan

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Rose-Wolcott Central School District creates the following 1.0 FTE position and approves the

following appointment:

**Position:** Public Relations Specialist

**Appointment/Name:** Amanda Hogan

**Assign./Loc:** District

**Civil Service Title and Status:** Public Relations Specialist, Provisional

**Classification/Hourly Rate:** ~~Non-Exempt~~ Exempt/ Contract is On File with the District Clerk

**Effective Date:** July 1, 2025

#### **Additions to the Agenda:**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the June 26, 2025 meeting agenda.

The motion was made by Linda Eygnor and seconded by Lesley Haffner with motion approved 6-0.

A motion for approval of the following items as listed under the Additions to the Agenda is made by Travis Kerr and seconded by John Boogaard with the motion approved 6-0.

1. Create and Appoint Part-time Special Projects Coordinator – Gary Barno

**RESOLUTION**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Rose-Wolcott Central School District creates the following part-time position in the Special Project Coordinator tenure area and approves the following appointment:

Position: .5 FTE - Special Projects Coordinator

Appointment/Name: Gary Barno

Assign./Loc: District Office

Certification: School Business Leader

Probationary Period: N/A (part-time)

Classification/Hourly Rate: Non-Exempt / Terms and Conditions Agreement on File with the District Clerk

Effective Date: July 1, 2025

2. Approve Terms & Conditions of Employment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Terms and Conditions of Employment for the Special Projects Coordinator for the 2025-2026 school year. The contract is on file with the District Clerk.

#### **Board Member Requests/Comments/Discussion:**

- Lucinda Collier shared a letter of gratitude from the NRWSEA
- Lucinda Collier thanked the Board of Education and Mr. Pullen for all of their hard work and dedication during the 2024-2025 school year.

#### **Good News:**

- End of Year of Cubby Club Assembly
- Wayne Technical and Career Center Commencements
- Graduation

#### **Informational Items:**

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Lesley Haffner and seconded by Travis Kerr with motion approved 6-0.

Time adjourned 6:38p.m.

A handwritten signature in blue ink that reads "Tina St. John". The signature is written in a cursive, flowing style.

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Tina St. John, Clerk of the Board of Education